

Mentoring Partnership Agreement

This **Mentoring Partnership Agreement** is between:

Program Title: _____
Mentor Name: _____
Mentee Name: _____

DURATION

This Mentoring Partnership will start on _____ and end on _____.

PURPOSE

The **purpose** of the Mentoring Partnership is:

EXPECTATIONS

Our shared expectations of the **Mentor** are:

Our shared expectations of the **Mentee** are:

PARTNERSHIP LOGISTICS

This year, we plan to use **the following methods to undertake our mentoring activities** (communication methods, frequency of meetings, location and duration).

PARTNERSHIP CONFIDENTIALITY & BOUNDARIES OF DISCUSSION

We understand that confidentiality and boundaries are vital in our mentoring partnership. **As such, our shared expectations with respect to confidentiality of information shared and boundaries of discussion** are:

MENTEE DEVELOPMENT FOCUS

Our Mentoring Partnership will focus on supporting the Mentee to develop in the following areas:

- _____
- _____
- _____
- _____
- _____

SHARED VALUES (eg. Commitment, following through, honesty in conversation, discretion ...)

As a Mentoring Partnership, we agree that the following **shared values** will guide our partnership & conversation:

- _____
- _____
- _____
- _____
- _____

PARTNERSHIP MONITORING (eg. Review mentoring goals, discuss relationship progress ...)

During our mentoring activities this year, we will **monitor our mentoring partnership** progress by:

OPEN COMMENTS

STATEMENTS: Please acknowledge that you have also discussed the following as a Mentoring Partnership:

- We have discussed **possible challenges** to our partnership and how we can manage these challenges.
- We have discussed how the Mentee prefers to **receive feedback**.
- We have discussed the **role of the Mentee's manager/supervisor** (if applicable).
- We have discussed the **notion of a 'mutual no fault exit'** and have a shared understanding of this.
- If we are in a **distance partnership**, we have discussed how to manage this aspect of our partnership.

Mentee Name:

Signature:

Date:

Mentor Name:

Signature:

Date:
